



Volunteer Application Form

The Kids Cancer Care Foundation of Alberta (KCCFA) provides a variety of volunteer opportunities to fit many interests. Our volunteers contribute to our mission of helping children and their families affected by cancer to survive and thrive in body, mind and spirit.

Whether you are interested in special events, fundraising initiatives or office support, your talents will be well used. Please complete the application form in full and submit it to the Manager of Volunteers. Once it has been processed, our Manger of Volunteers will contact you for an interview.

KCCFA is committed to diversity and encourages all interested applicants to apply.

Contact Information

Name _____ Address _____

City _____ Province _____ Postal Code _____

Phone Number (Home) _____ (Work) _____ (Cell) _____

Email Address _____

****Please note, most communication is via e mail****

Background Information

Occupation _____ Employer _____

Position _____ Supervisor _____

Education _____

Volunteer Interest and Experience

How did you find out about KCCFA?

Why are you interested in volunteering for KCCFA?

Please identify the area(s) you are interested in volunteering in

Shave Brigade- Head shaves are a vital fundraising initiative of the Kids Cancer Care Foundation of Alberta. We need caring volunteers to help KCCFA's shave coordinator at shave events and to be an ambassador for the Foundation. (Training begins April 2009)

Position Responsibilities:

- Attend events around the province (most shaves are in Calgary)
- Help with shave set-up (razors, chairs, tarps, etc.)
- Shave heads (training is available)
- Minimum three-hour commitment per week during regular business hours during busy season (May-August)
- Address crowds and/or public speaking may be included
- Distribute KCCFA hats to shaves (hats will be provided)

Weekend Camp Counsellor – Volunteers who enjoy taking part in high-energy activities, the outdoors and who have a passion for working with children, teens and families affected by cancer.

Position Responsibilities:

- Build relationships with children, teens and families
- Participate in camp activities that may include crafts, high ropes course and games
- Medical personnel (EMT, EMR, Paramedic) responsible for helping on-site medical staff provide basic medical support to campers
- Act as a role model to campers and other volunteers
- Represent the Foundation in a positive way
- Attend camp from Friday at 5 pm to Sunday at 2 pm (accommodation, food and in some cases transportation included)

Weekend Camp Dates

- April 17-19, 2009 (Family Camp)
- May 1-3, 2009 (Family Camp)

Week-Long Residential Camp Counsellor - Volunteers who enjoy taking part in high-energy activities, the outdoors and who have a passion for working with children, teens and families affected by cancer.

Position Responsibilities:

- Build relationships with children, teens and families
- Medical personnel responsible for helping on-site medical staff provide basic medical support to children
- Act as a role model to campers and other volunteers
- Participate in camp activities that may include crafts, high ropes course, and games
- Represent the Foundation in a positive way
- Attend the whole week of from Monday at 9 am to Saturday at 1 pm (accommodate, food and transportation included)

Week-Long Camp Dates

- July 13-18, 2009
- July 20-25, 2009
- July 27-August 1, 2009
- August 3-8, 2009

Special Event Assistance- Help with KCCFA events throughout the year.

Position Responsibilities:

- Attend pre-event training and orientation
- Attend events and execute specific roles i.e. silent auction assistant, golf hole supervisor, registration assistant etc.

Event Dates:

- Parents Quest for the Cure Ice Gala - February 28, 2009
-Additional Dates T.B.A

Office Support -Data Entry, photocopying, envelope stuffing, etc. On an as-needed basis. Flexible availability.

What are they? _____

Please describe your previous volunteer experiences:

What skills do you possess that are well suited for volunteering with KCCFA?

References

I _____ give permission for the Kids Cancer Care Foundation of Alberta to contact the following references.

Signature _____

(1) Reference Name _____

Phone Number _____

Email address _____

(2) Reference Name _____

Phone Number _____

Email Address _____

Volunteer Screening Process

For the protection of the children and families that we serve, the Kids Cancer Care Foundation of Alberta conducts screening of all potential volunteers. The screening process includes the following: volunteer application, interview, reference checks, security/police clearance, child welfare check and any other applicable screening. The information will be collected at the time of your interview.

Thank you for your interest in the Kids Cancer Care Foundation of Alberta. We look forward to making volunteer experience a rewarding one.

**Please return completed applications by email,
fax or mail to our office located at**

**Kids Cancer Care Foundation of Alberta
Attention: Manager of Volunteers
609 – 14 Street NW, Suite 302
Calgary Alberta T2N 2A1**

Phone: 403.984.1222

Fax: 403.216.9215

Email: coulter@kidscancercare.ab.ca

Toll Free: 1.888.554.2267