



General Volunteer Application Form

The Kids Cancer Care Foundation of Alberta (KCCFA) provides a wonderful variety of volunteer opportunities to fit many interests. All of our volunteers contribute to our goal of helping children and their families affected by cancer to survive and thrive in body, mind and spirit.

Whether you are interested in special events, fundraising initiatives or office support, your talents will be well used. Please complete the application form in full and submit it to the Manager of Volunteers. Once it has been processed, our Manger of Volunteers will contact you for an interview.

KCCFA is committed to diversity and encourages all interested applicants to apply.

Contact Information

Name: _____ **Address:** _____
City: _____ **Province:** _____ **Postal Code:** _____
Phone Number: (Home) _____ **(Work)** _____ **(Cell)** _____
Email Address: _____
****Please note, most communication is via e mail****

Background Information

Occupation: _____ **Employer:** _____
Position: _____ **Supervisor:** _____
Education: _____

Volunteer Interest and Experience

How did you find out about KCCFA?

Why are you interested in volunteering for KCCFA?

Please identify the area(s) you are interested in volunteering in:

Shave Brigade- Head shaves are a vital for of fundraising for the Kids Cancer Care Foundation. We need caring volunteers to help KCCFA's shave coordinator at shave events and to be an ambassador for the foundation. (Training begins April 2009)

Position Responsibilities:

- Attend events around the province (most shaves occur in Calgary)
- Help with shave set up (razors, chairs, tarps, etc)
- Shave heads (Training is available)
- Minimum three hour commitment per week during regular business hours during busy season (May-August)
- Address crowds and/or public speaking may be included
- Distribute KCCFA hats to shavees (hats will be provided)

Weekend Camp Counsellor – Volunteers who enjoy participating in high energy activities, the outdoors and who have a passion for children, teens and families affected by cancer.

Position Responsibilities: :

- Build relationships with children, teens and families
- Participate in camp related activities that may include crafts, high ropes course, and games
- Medical personnel (EMT, EMR, Paramedic) responsible for assisting on-site medical staff in providing basic medical support to campers
- Act as a role model to campers and other volunteers
- Represent the foundation in a positive way
- Attend camp from Friday at 5pm to Sunday at 2pm (accommodation, food and in some cases transportation included)

Week-Long Residential Camp Counsellor - Volunteers who enjoy participating in high energy activities, the outdoors and who have a passion for children, teens and families affected by cancer.

Position Responsibilities:

- Build relationships with children, teens and families
- Medical personnel responsible for assisting on-site medical staff in providing basic medical support to children
- Participate in camp-related activities that may include crafts, high ropes course, and games.
- Act as a role model to campers and other volunteers
- Represent the foundation in a positive way
- Attend the whole week of camp from Monday at 9am to Saturday at 1pm (accommodation, food and transportation included)

Special Event Assistance- Help with KCCFA events throughout the year.

Position Responsibilities:

- Attend pre-event training and orientation.
- Attend events and execute specific roles i.e. silent auction assistant, golf hole supervisor, registration assistant etc.

Office Support –Data Entry, photocopying, envelope stuffing, etc. On an as-needed basis. Flexible availability.

Please describe your previous volunteer experiences:

What skills do you possess that are well suited for volunteering with KCCFA?

References

I _____ give permission for the Kids Cancer Care Foundation of Alberta to contact the following references.

Signature: _____

(1) Reference Name: _____

Phone Number: _____

Email address: _____

(2) Reference Name: _____

Phone Number: _____

Email Address: _____

Volunteer Screening Process

For the protection of the children and families that we serve, the Kids Cancer Care Foundation of Alberta conducts screening of all potential volunteers. The screening process includes the following: volunteer application, interview, reference checks, security/police clearance, child welfare check and any other applicable screening. The information will be collected at the time of your interview.

Thank you for your interest in the Kids Cancer Care Foundation of Alberta – we look forward to making your volunteer experience a rewarding one.

**Please return completed applications by email,
fax or mail to our office located at:**

**Kids Cancer Care Foundation of Alberta
Attention: Manager of Volunteers
609 – 14 Street NW, Suite 302
Calgary Alberta T2N 2A1**

Phone: 403.984.1222

Fax: 403.216.9215

Email: coulter@kidscancercare.ab.ca

Toll Free: 1.888.554.2267